



Business: Toyota Motor Manufacturing West Virginia, 1 Sugar Maple Ln., Buffalo, WV

Full In-Person Internship (Monday - Friday, 8:00 AM - 2:00 PM)

Internship Dates: July 1- July 26, 2024 (July 4th = Holiday, NO WORK)

Work hours per week: 30 hours a week (breakfast will be provided)

Salary: \$16 per hour, total for internship = \$2,000

Expectations: Interns must be on time and in attendance every work day. Proper work attire will be provided by Toyota and must be worn at all times. Interns will be given a capstone project by Toyota employees, and will present their project on the final day of the internship.

June 26, 10:00am to 2:00pm Intern Orientation (= 4 hours)				
JULY				
Monday	Tuesday	Wednesday	Thursday	Friday
1 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	2 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	3 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	4 NATIONAL HOLIDAY - NO WORK	5 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV
8 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	9 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	10 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	11 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	12 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV
15 Plant Shut Down Virtual Work Zoom Call: 11:00AM - 12:00PM	16 Plant Shut Down Virtual Work	17 Plant Shut Down Virtual Work Zoom Call: 10:00AM - 12:00PM	18 Plant Shut Down Virtual Work	19 Plant Shut Down Virtual Work Zoom Call: 10:00AM - 12:00PM
22 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	23 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	24 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	25 8:00AM - 2:00 PM Report to Toyota Plant in Buffalo, WV	26 8:00AM - 2:00 PM Capstone Presentation Report to Toyota